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## AFMA's 72<sup>ND</sup> ANNUAL GENERAL MEETING

At the Arabella Hotel & Spa, Kleinmond, Western Cape on Friday, 13 September 2019 at 09:00

### DRAFT MINUTES

#### ATTENDANCE LIST

##### PRESENT

Dr	Franscois Crots	AFGRI Animal Feeds
Mr	Herman Bonsma	AFGRI Animal Feeds
Mr	Francois Breedt	AFGRI Animal Feeds
Mr	Gert Cronje	AFGRI Animal Feeds
Mr	Noël Geary	AFGRI Animal Feeds
Mr	Stoffel Gouws	AFGRI Animal Feeds
Ms	Anina Hunter	AFGRI Animal Feeds
Ms	Liesel van Bergen	AFGRI Animal Feeds
Ms	Samantha van Tonder	AFGRI Animal Feeds
Mr	De Wet Boshoff	AFMA
Mr	Dirk Kok	AFMA
Ms	Karla Hendriks	AFMA
Ms	Liesl Breytenbach	AFMA
Ms	Jennifer Roets	AFMA
Ms	Wimpie Groenewald	AFMA
Mr	Joe Hanekom	Afri Compliance
Mr	Herman Van Zyl	Afri Compliance
Dr	John Purchase	Agbiz
Mr	Frans Hagg	Allied Nutrition
Mr	Rudolf Van der Veen	Allied Nutrition

AFMA Executive Director

Ms	Magda Reynders	Allied Nutrition
Mr	Hugo Hattingh	Animate Animal Health
Mr	Andre Van Deventer	Animate Animal Health
Ms	Marlien Prinsloo	Animate Animal Health
Mr	Timothy Magayisa	BASF South Africa
Mr	Werné Kritzinger	Bester Feed & Grain
Mr	Bartho Theron	Bester Feed & Grain
Ms	Wilbe Myburgh	Bester Feed & Grain
Dr	Leon Ekermans	Bester Feed & Grain
Mr	Albert Van Rensburg	Biomin
Dr	Konrad Keyser	Brisen Commodities
Mr	Paul Du Plessis	Brisen Commodities
Mr	Lukas De Waal	Brisen Commodities
Ms	Elmari Relling	Cargill
Ms	Adele Rothmann	Chemfit
Dr	Peter Plumstead	Chemuniqué
Mr	Terry Wiggill	Chemuniqué
Ms	Jackie Tucker	Chemuniqué
Dr	Mpho Maja	DAFF
Mr	Koos Kooy	De Heus
Ms	Sharlene Moodley	De Heus
Mr	Cuthbert Mamabolo	Evonik Africa
Ms	Chantelle Fryer	Evonik Africa
Mr	David Brandt	Feed First
Mr	Fanie Schoeman	Free State Oil
Mr	Johan Scholtz	Free State Oil
Mr	Keith Lockwood	GIBS
Mr	Jannie De Villiers	Grain SA
Dr	Hinner Köster	Kaonne Investments
Mr	Heiko Köster	Kaonne Investments
Mr	Francois Ebersohn	Kemin Industries
Mr	Kobus Esterhuyse	Kemin Industries
Mr	Hugo Buys	Meadow Feeds
Mr	Michael Schmitz	Meadow Feeds
Mr	Willem Stander	Meadow Feeds
Ms	Corné Dempers	NAMC

Mr	Gerhard Schutte	National RPO	
Mr	Ben Holtzhausen	Novus International	
Mr	Ralf Patzelt	Novus International	
Dr	Francois Van de Vyver	Nutri Feeds	
Mr	Jacques Agenbag	Nutri Feeds	
Mr	Danie Anthony	Nutri Feeds	
Mr	Alwyn Barnard	Nutri Feeds	
Mr	Tonie Grobler	Nutri Feeds	
Mr	Ernest King	Nutri Feeds	
Mr	Rudi Pottas	Nutri Feeds	
Mr	Henco Reyneke	Nutri Feeds	
Mr	Joubert Wentzel	Nutri Feeds	
Ms	Desmaré van Zyl	Nutrition Hub	
Dr	Erhard Briedenhann	Oilseeds Advisory Committee	
Mr	Jaco Smit	Orffa	
Mr	Katlego Gaoraelwe	Primetrade	
Mr	Fanie du Plessis	Guest	
Mr	Stephan Breytenbach	Protea Chemicals	
Mr	Andries Theron	Protein Research Foundation	
Mr	Thinus Van Lill	Quantum Foods	AFMA Vice-Chairperson
Dr	Mbusi Dlamini	RCL Foods	
Mr	Vlok Ferreira	RCL Foods Animal Feeds	
Mr	Wouter De Wet	RCL Foods Sugar & Milling	AFMA Chairperson
Dr	Gerhard Neethling	RMAA	
Mr	Sander Marais	RussellStone Protein	
Mr	Stephen Slippers	SCS Feed Consult	
Mr	Patrick Hornlein	Southern Oil	
Mr	Mark Manley	Sovereign Foods	
Mr	Japie Engelbrecht	Specialised Aquatic Feeds	
Mr	Dirk Van der Linde	TICSA	
Mr	Theunis De Bruyn	Trouw Nutrition	
Mr	Cornelius Odendaal	Unigrain	
Dr	Brink Van Zyl	University of Stellenbosch	
Dr	Mustapha EL Youssoufi	US Grains Council Morocco	
Mr	Colin Bellew	Vitam International	
Ms	Alina Taute	Yara Animal Nutrition	

Ms Cecile De Oliveira Yara Animal Nutrition

## APOLOGIES

Ms	Louise Viviers	AFGRI Animal Feeds
Dr	Christie Le Roux	Animate Animal Health
Mr	Eddy Mehta	Ashkan Consulting
Mr	Chris Schutte	Astral Foods
Mr	Brendon De Boer	Cargill
Mr	Marthinus & Lydia Stander	Country Bird Holding
Mr	Loutjie Dunn	Country Bird Holdings
Ms	Tebogo Banda	DAFF
Mr	Phokela Segobola	DSM Nutritional Products
Mr	Jaco Truter	EW Nutrition
Mr	Dries Reynecke	Kaonne Investments
Mr	Lambert Swartz	Kuipers Group
Mr	Yannick Lagesse	Meaders Feeds
Dr	Joubert Nolte	Meadow Feeds
Ms	Sheila Ross	Meadow Feeds
Dr	Pieter Henning	Meadow Feeds
Mr	Kevin Williams	Monti Foods
Mr	Boikanyo Mokgatle	National Chamber of Milling
Ms	Christa Dry	Niemen stud
Mr	Niel Dry	Niemen stud
Ms	Jeanne Nothnagel	Nova Feeds
Ms	Natasha Uys	Nutri Feeds
Ms	Helanie Van der Sandt	Nutri Feeds
Mr	Gerhard Keun	Oil And Protein Seeds Development Trust
Ms	Liza Burger	Philafrica Foods
Dr	Heinz Meissner	Private
Ms	Samantha Ryappa	Protea Chemicals
Mr	Roelof Viljoen	Quantum Foods
Mr	Henry Pienaar	RCL Driehoek Feeds
Mr	Thembekile Klass	RCL Foods
Mr	Ted Clark	RCL Foods

Ms	Vivienne Hoffman	RCL Foods
Ms	Ronel Urquhart-Bosch	Ring-Ring-Hello
Mr	Dewald Olivier	SA Feedlot Association
Ms	Wiana Louw	SAGL
Mr	Izaak Breytenbach	SAPA
Mr	Peter Evans	SAPPO
Mr	Johann Kotze	SAPPO
Mr	Uwe Kuhl	Seaboard Overseas Trading & Shipping
Ms	Tania Scheepers	Southern Oil
Mr	Ettienne Du Preez	Sovereign Foods
Ms	Marzanne Polydorou	The NAHF NPC
Mr	Garth Macpherson	Tongaat Hulett Starch
Mr	Renier Zietsman	Vitam International
Ms	Marthie Nickols	Wisium SA
Mr	Stefaan Van de Walle	Yara Animal Nutrition SA

POINTS ON AGENDA	BACKGROUND	ACTION	RESPONSIBLE
1. 1.1	<b>OPENING</b> <b>WELCOME</b>	The Chairperson <b>extended</b> a special word of welcome to all AFMA Members and invited guests and <b>thanked</b> them for taking the time to attend AFMA's 72 <sup>nd</sup> Annual General Meeting.	AGM
1.2	<b>COMPETITION LAW DISCLAIMER</b>  The Competition Law Disclaimer will be read at the beginning of each Industry Association meeting. All members are <b>requested</b> to read and understand the content of the disclaimer. The disclaimer was attached, to the attendance list for <b>acknowledgement</b> and <b>signing</b> by each AFMA member, who attends AFMA meetings.  The Disclaimer was attached as <b>Appendix 1</b> , to the agenda.	It is <b>accepted</b> by the Meeting, by signing the attendance register, it is <b>acknowledged</b> that the Member is aware of the content of the Competition Law Disclaimer and will abide by its caveats.	AGM
1.3	<b>APOLOGIES</b>	As <b>summarised</b> in the above attendance list.	AGM
1.4	<b>PERSONALIA</b>	The absence due to illness, of Mr Chris Schutte, CEO of Astral Foods <b>was recognised</b> . The Chairperson wished him a speedy recovery.  Mr Thinus van Lill, Mr Fanie Schoeman, Mr Gert Cronje and Dr Francois van de Vyver <b>were congratulated</b> on their birthdays during the week of the AGM.	AGM

POINTS ON AGENDA	BACKGROUND	ACTION	RESPONSIBLE
1.5	ADDITIONS TO THE AGENDA	None.	AGM
2.	APPROVAL OF THE PREVIOUS MINUTES: 7 SEPTEMBER 2018	The minutes of the 71 <sup>st</sup> Annual General Meeting held on the 7 September 2018, as circulated to the AFMA members were tabled and <b>approved</b> by the Annual General Meeting and <b>signed</b> by the Chairperson.	AGM
3.  3.1	MATTERS ARISING FROM THE PREVIOUS MINUTES: 71 <sup>st</sup> ANNUAL GENERAL MEETING  71 <sup>ST</sup> ANNUAL GENERAL MEETING HELD ON 7 SEPTEMBER 2018.	None.	AGM
4.	<p><b>CHAIRMAN'S REPORT FOR 2018/2019</b></p> <p>As per the AFMA custom, the AFMA Chairperson presents the Chairman's Report on the AFMA activities of <b>2018/2019</b>, to the Annual General Meeting.</p> <p>Mr Thinus van Lill, AFMA Vice-chairperson, will be <b>requested</b> to chair the meeting while Mr Wouter de Wet presents the AFMA Chairman's Report <b>2018/2019</b>.</p>	<p>Mr van Lill, Vice-chairperson of AFMA, <b>took the chair</b> as acting Chairperson while Mr de Wet, presented the Chairman's Report on the AFMA activities for the year 2018/2019.</p> <p>This report was <b>unanimously accepted</b> by the Annual General Meeting. Mr de Wet was <b>congratulated</b> by the Annual General Meeting for an excellent presentation, report, and his leadership of the Board of Directors the past year. Mr Boshoff and the AFMA-Team were also thanked by Mr de Wet for preparing the Chairman's Report for <b>2018/2019</b>.</p>	AGM Wouter de Wet Thinus van Lill

POINTS ON AGENDA	BACKGROUND	ACTION	RESPONSIBLE
5.	<p><b>AFMA FINANCIAL MATTERS</b></p> <p><b>ACCEPTANCE OF THE AFMA FINANCIAL STATEMENTS FOR THE PERIOD 2018/2019</b></p> <p>The set of audited financial statements, for <b>2018/2019</b> was electronically attached as <b>Appendix 2</b>, to the agenda.</p>	<p>The Board <b>recommended</b> that the financial statements, for 2018/2019 be referred to the Annual General Meeting, <b>for approval</b>.</p> <p>After the <b>recommendation</b> by the AFMA Board, the financial statements for 2018/2019, was <b>approved and accepted</b> by the Annual General Meeting.</p>	<p>AGM Board of Directors</p>
6.	<p><b>MANDATE TO SIGN AFMA's FINANCIAL STATEMENTS</b></p> <p>Two Directors must be appointed by the Annual General Meeting to sign-off on the AFMA Financial Statement for the period <b>July 2018 - June 2019</b>.</p> <p>The auditors will only sign-off on the AFMA Financial Statements for <b>2018/2019</b>, once they have been accepted by the AFMA Board of Directors and Annual General Meeting.</p>	<p>The Board <b>recommended</b> that the Chairperson and Vice-chairperson sign the AFMA financial statements for <b>2018/2019</b>.</p> <p>The above recommendation was <b>approved</b> by the Annual General Meeting.</p>	<p>AGM Board of Directors</p>
7.	<p><b>APPOINTMENT OF AUDITORS - 2019/2020</b></p> <p>Ashton CA (SA) Group, Chartered Accountants Inc., was appointed as the <b>2017/2018</b> AFMA Auditors.</p>		<p>AGM Board of Directors</p>



POINTS ON AGENDA	BACKGROUND	ACTION	RESPONSIBLE
	<p>The appointment of Auditors for <b>2019/2020</b> will be considered by the Board of Directors' Meeting on Thursday, 12 September 2019, and their <b>recommendation</b> will be tabled at the Annual General Meeting, on Friday, 13 September 2019.</p>	<p>The AFMA Board of Directors <b>recommended</b> Ashton CA (SA) Group, Chartered Accountants Inc., the current AFMA auditors, to be appointed as auditors for 2019/2020. The recommendation was <b>approved</b> by the Annual General Meeting</p>	
<p><b>8.</b></p>	<p><b>PROPOSED AFMA BUDGET 2019/2020</b></p> <p>The proposed budget for <b>2019/2020</b>, was discussed and pre-finalised at two Board of Directors' Strategic/Budget Meetings, which took place on Tuesday, 11 June 2019 and 6 August 2019.</p> <p>The AFMA Board made its <b>final recommendation</b> at the Board of Directors' Meeting on Thursday, 12 September 2019.</p>	<p>The Board <b>recommended</b> the <b>2019/2020</b>, AFMA Budget for the approval to the Annual General Meeting.</p> <p>The above <b>recommendation</b> was approved by the Annual General Meeting.</p>	<p>AGM Board of Directors</p>
<p><b>9.</b></p> <p><b>9.1</b></p>	<p><b>CHANGE IN MEMBERSHIP FEES FOR - 2019/2020</b></p> <p>The AGM of 1999 decided “<b>that in future levies should be increased gradually to prevent a sharp increase in a specific year</b>”.</p> <p><b>FULL MEMBERS</b></p> <p>All fees are excluding VAT and new fees will be applicable as from <b>1 September 2019</b>. As part of the Board of Directors' Strategic/Budget Meeting, the following was proposed:</p>	<p>The Board <b>recommended</b> that the Membership fees for Full members be increased with effect 1 September 2019, to the following:</p>	<p>AGM Board of Directors</p>

POINTS ON AGENDA	BACKGROUND	ACTION	RESPONSIBLE
	<p>The <b>CURRENT</b> fees for 2018/2019 are:</p> <ul style="list-style-type: none"> <li>• Members <b>NOT</b> producing more than 1800 tons per month: <ul style="list-style-type: none"> <li>- <b>R1 692.00 per month (R 20 300 p.a.) - VAT excl.</b></li> </ul> </li> <li>• Members producing <b>MORE</b> than 1800 tons per month: <ul style="list-style-type: none"> <li>- <b>R0.894 per ton - VAT excl.</b></li> </ul> </li> </ul>	<p>The <b>PROPOSED</b> fees for 2019/2020 are:</p> <ul style="list-style-type: none"> <li>• Members <b>NOT</b> producing more than 1800 tons per month: <ul style="list-style-type: none"> <li>- <b>R1 776.00 per month (R21 315 p.a.) - VAT excl.</b></li> </ul> </li> <li>• Members producing <b>MORE</b> than 1 800 ton per month: <ul style="list-style-type: none"> <li>- <b>R0.939 per ton- VAT excl.</b></li> </ul> </li> </ul> <p>The Board <b>recommended</b> that the above fee structure be referred to the Annual General Meeting, <b>for approval.</b></p> <p>The above fee structure for Full Members was <b>approved</b> by the Annual General Meeting.</p>	
9.2	<p><b>ASSOCIATE MEMBERS</b></p> <p>The <b>CURRENT</b> fees for 2018/2019 for Associate members are:</p> <ul style="list-style-type: none"> <li>- <b>R 20 300 per annum - VAT excl.</b></li> </ul>	<p>The Board <b>recommended</b> that the Membership fees for Associate Members be increased with effect 1 September 2019, to the following:</p> <p>The <b>PROPOSED</b> fees for 2019/2020 for Associate members are:</p> <ul style="list-style-type: none"> <li>- <b>R21 315.00 per annum - VAT excl.</b></li> </ul>	AGM Board of Directors

POINTS ON AGENDA	BACKGROUND	ACTION	RESPONSIBLE
	<p>OR</p> <p>- R 1 692.00 per month - VAT excl.</p>	<p>OR</p> <p>- R1 776.00 per month - VAT excl.</p> <p>The Board <b>recommended</b> that the above fee structure be referred to the Annual General Meeting, <b>for approval.</b></p> <p>The above fee structure for Associate Members was <b>approved</b> by the Annual General Meeting.</p>	
<p>10.</p> <p>10.1</p>	<p><b>RESOLUTION RE-CONFIRMING SIGNING POWERS ON AFMA's ACCOUNTS</b></p> <p><b>SIGNING POWERS ON THE AFMA BANK ACCOUNTS - (FNB CURRENT, FNB MONEY MARKET &amp; INVESTMENT CURRENT)</b></p> <p>The following Board positions have signing powers on AFMA's bank accounts:</p> <ul style="list-style-type: none"> <li>• <b>Chairperson, AFMA</b></li> <li>• <b>Vice-chairperson, AFMA</b></li> <li>• <b>Executive Director, AFMA</b></li> </ul>	<p>The Board <b>recommended</b> to the Annual General Meeting, that the Chairperson, Vice-chairperson, and Executive Director, <b>to have signing powers on the AFMA bank accounts.</b></p> <ul style="list-style-type: none"> <li>• <b>Chairperson, AFMA</b> – Mr Wouter de Wet</li> <li>• <b>Vice-chairperson, AFMA</b> – Mr Thinus van Lill</li> <li>• <b>Executive Director, AFMA</b> – Mr De Wet Boshoff</li> </ul> <p>The Annual General Meeting <b>approved</b> the above proposal.</p>	<p>AGM Board of Directors</p>

POINTS ON AGENDA	BACKGROUND	ACTION	RESPONSIBLE
<p>11.</p> <p>11.1</p>	<p><b>OTHER REPORTS</b></p> <p>The following reports were handled in the Chairman's report 2018/2019:</p> <ul style="list-style-type: none"> <li>• Technical Committee</li> <li>• Editorial Sub-Committee</li> <li>• Industry Management Information Committee</li> <li>• Regulatory Committee</li> <li>• Marketing &amp; Promotion Committee</li> <li>• Trade Committee</li> <li>• Training Committee</li> </ul>	<p>The meeting <b>noted</b> the reports contained in the Chairman's Report 2018/2019.</p>	<p>AGM</p>
<p>12.</p>	<p><b>ELECTION OF CHAIRPERSON AND VICE - CHAIRPERSON</b></p>	<p>Mr Wouter de Wet and Mr Thinus van Lill were <b>unanimously re-elected</b> as Chairperson and Vice-chairperson for the <b>period 2018/2019 – 2019/2020</b> by the Annual General Meeting.</p>	<p>AGM</p>

POINTS ON AGENDA	BACKGROUND	ACTION	RESPONSIBLE
13.	<p><b>ELECTION OF DIRECTORS AND ROTATION OF DIRECTORS</b></p> <p><b><u>The AFMA MoA states:</u></b></p> <p><i>“The Directors of the Company shall retire from office at every 2nd Annual General Meeting and the newly elected members of the Board of Directors shall assume office as Directors”.</i></p> <p><b>The following three (3) Directors’ terms of office have expired for the term 2017/2019:</b></p> <ul style="list-style-type: none"> <li>• <b>Mr Thinus van Lill</b> - Quantum Foods -</li> <li>• <b>Mr Wouter de Wet</b> - RCL Foods</li> <li>• <b>Mr Michael Schmitz</b> - Meadow Feeds</li> </ul> <p>Following the proper procedures as prescribed by the AFMA MoA, a call for nominations was put out to the Full members of AFMA to fill these vacancies for the term 2019/20 – 2020/21.</p>	<p>The following <b>three</b> Directors were duly <b>nominated and recommended</b> by the Annual General Meeting for the term 2019/20 – 2020/21.</p> <ul style="list-style-type: none"> <li>• <b>Mr Thinus van Lill</b> - Quantum Foods -</li> <li>• <b>Mr Wouter de Wet</b> - RCL Foods -</li> <li>• <b>Mr Michael Schmitz</b> - Meadow Feeds</li> </ul>	<p>AGM Board of Directors</p>

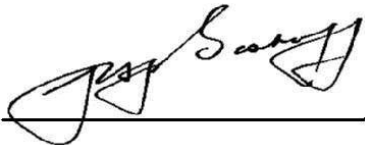
POINTS ON AGENDA	BACKGROUND	ACTION	RESPONSIBLE
	<p>The only duly nominated candidates were:</p> <ul style="list-style-type: none"> <li>• <b>Mr Thinus van Lill</b> - Quantum Foods -</li> <li>• <b>Mr Wouter de Wet</b> - RCL Foods</li> <li>• <b>Mr Michael Schmitz</b> - Meadow Feeds</li> </ul>		
14.	<p><b>REVISED AFMA MEMORANDUM OF INCORPORATION (MoI), COMPLIANT TO THE COMPANIES ACT OF 2008</b></p> <p>Due to a large number of new Board Members being elected to the AFMA Board during the 2018 AGM, for the term 2018/19 - 2019/20, a Workshop and Training Session was <b>arranged</b> for new Directors, familiarise new Directors with the role of a Board Member regarding the latest legal responsibilities and Corporate Governance Guidelines.</p> <p>As part of this process, the Board <b>requested</b> the company Fluid Rock Governance, to prepare a new Memorandum of Incorporation (MoI) as required according to the Companies Act of 2008, to replace the current AFMA Memorandum and Articles of Association (MoA).</p>	<p>The Annual General Meeting <b>noted</b> that the process of revision of the new <b>Memorandum of Incorporation (MoI)</b>, by the BOD is still work in progress to be finalised.</p> <p>The task at hand will be completed by the next Annual General Meeting.</p>	<p>AGM Board of Directors</p>

POINTS ON AGENDA	BACKGROUND	ACTION	RESPONSIBLE
<p>15.</p> <p>15.1</p>	<p><b>NOMINATION OF MEMBERS TO AFMA COMMITTEES</b></p> <p>The following paragraphs of the AFMA constitution should be noted:</p> <p><i>“42.1 The members shall at the Annual General Meeting and may also at any General Meeting decided if necessary, to elect Sub-committees from amongst the Directors and/or members provided that <b>not more than two persons from the same organisation or company</b> be elected to the same Committee.</i></p> <p>42.2 <i>The number of persons elected to any Committee <b>shall not exceed 16 (sixteen)</b>”.</i></p> <p>A letter was sent from the AFMA Office to all AFMA members and current representatives of committees to nominate members or to make themselves available (after consultation with their employers), for the different AFMA Committees for the 2019/20 year. A list of nominations received before the AGM will be displayed at the AGM to add additional names, should additional members be interested to join any AFMA Committee.</p> <p><b>Note</b></p> <ul style="list-style-type: none"> <li>The Chairperson, Vice-chairperson and Executive Director of AFMA are <b>Ex-officio</b> members of all Committees.</li> </ul>	<p>The nominations for AFMA Committees as tabled to the Annual General Meeting were <b>accepted</b>.</p> <p>Nominations for AFMA Committees are not set in stone and it was noted that nominations will still be <b>accepted</b> after the Annual General Meeting.</p>	<p>AGM</p>

POINTS ON AGENDA	BACKGROUND	ACTION	RESPONSIBLE
	Committees will appoint their Chairpersons and Vice-chairpersons at the first meeting of the Committees after the Annual General Meeting.		
<p>16.</p> <p>16.1</p>	<p><b>GENERAL</b></p> <p><b>AFRI COMPLIANCE</b></p>	Mr Joe Hanekom <b>reported</b> on the services rendered and achievements to AFMA during <b>2018/2019</b> . His report was accepted by the Annual General Meeting.	AGM Joe Hanekom
16.2	<p><b>AFMA SYMPOSIUM</b></p> <p>AFMA's Annual Symposium will be held <b>on Tuesday, 29 October 2019</b>, at the CSIR International Convention Centre in the Diamond Auditorium, Pretoria.</p> <p>The AFMA Annual Symposium will be followed by the WPSA Day on Wednesday, <b>30 October 2019</b>, at the same venue.</p> <p>Information on the programme, the registration form is available on AFMA's website at: <a href="http://www.afmasymposium.co.za">www.afmasymposium.co.za</a>.</p> <p>Should you need more information please feel free to contact the AFMA Office at Tel: +27 (0)12 663 9097, Fax: +27 (0)12 663 9612 or E-mail: <a href="mailto:admin@afma.co.za">admin@afma.co.za</a>.</p>	The Annual General Meeting <b>noted</b> the dates for the AFMA Symposium to be held on <b>Tuesday, 29 October 2019</b> and the <b>WPSA</b> on <b>Wednesday, 30 October 2019</b> .	AGM



POINTS ON AGENDA	BACKGROUND	ACTION	RESPONSIBLE
16.3	<p><b>AFMA FORUM 2020</b></p> <p>Due to numerous international events coinciding with the AFMA FORUM 2019, it was decided to move the AFMA FORUM out by one year <b>(2-6 March 2020)</b>.</p> <p>This will ensure we remain on the regular AFMA FORUM timeslot.</p> <p>The AFMA FORUM 2020 will take place at the Sun City Conference Centre from <b>2 – 6 March 2020</b>.</p>	Mr Boshoff <b>reported</b> on progress and current standing of the <b>AFMA FORUM 2020</b> and <b>promoted</b> the event amongst the Annual General Meeting.	AGM De Wet Boshoff
17.	<p><b>NEXT ANNUAL GENERAL MEETING</b></p> <p>The date of the next Annual General Meeting (AGM), will be confirmed during 2020.</p>	The Annual General Meeting <b>noted</b> the date for the AFMA AGM 2020 will be confirmed during 2020.	AGM
18.	<b>CLOSING</b>	The AGM adjourned at <b>10:35</b>	AGM



**DE WET BOSHOFF**  
**SECRETARY**